



THE COUNCIL OF PRIVATE COLLEGES OF AMERICA

Certified 5-Year Level Requirements and Actions Surveys Worksheet

Institution _____ Date Started _____

Institution Certification Coordinator _____

Phone Number _____ Email address _____

Assigned Certification Facilitator _____

Up to 100 current students and graduates are surveyed with at least 4 individuals being interviewed in person. The specific number of current students and of graduates will be determined in conjunction with institution's Certification Facilitator.

The survey form (either electronically or paper-based) is to contain questions about:

- ___ a. enrollment practices,
- ___ b. lessons,
- ___ c. student services,

The student's satisfaction with the course(s) and the institution. (Questions such as: Did you achieve, or will you have achieved upon completing your studies, the goals you had when you started the course or program? Would you recommend these studies to a friend? And, All things considered, were you satisfied with your studies with us?)

There are two questions that **MUST** be included in the surveying process:

- ___ a. What have you learned in your studies that have caused you to make changes in your life or the life of your family? Give some examples.
- ___ b. What have you learned in your studies that you have been able to teach others, helping them to make changes in the life of those to whom they minister? Give some examples.